



PARKS and RECREATION ADVISORY COMMISSION MINUTES

September 07, 2006

Attendees:

Parks and Recreation Advisory Commission Members

		Committee Membership
Frank McDavid, Chairman	Clover Hill District	Member of All PRAC Committees
Jack Griffin, Vice Chairman	Bermuda District	Capital Projects Committee Athletics Activities Committee Background Checks Committee
Jose Sanchez	Clover Hill District	Capital Projects Committee Athletic Activities Committee
Jim Beck	Bermuda District	Capital Projects Committee Budget Committee
Bob Terrell	Dale District	Chair, Athletics Activities Committee Capital Projects Committee, Background Checks Committee
Earl Gee	Matoaca District	Chair, Budget Committee Athletics Activities Committee

Absent:

Lynn Crump	School Board	Capital Projects Committee, Outreach, Greenways Advocacy Committee and Future Visions Committee
Ron Maxey	Midlothian District	Chair, Future Visions Committee Capital Projects Committee
Will Shewmake	Midlothian District	Chair, Outreach and Greenways Advocacy Committee Future Visions Committee Athletic Activities Committee
Dennis Harding	Dale District	Athletics Activities Committee Budget Committee
VACANT	Matoaca District	

Parks and Recreation Staff

Rebecca Dickson, Deputy County Administrator, Human Services

Mike Golden, Director, Primary Liaison, By-laws Committee and Future Visions Committee

Lynell McClinton, Chief of Finance, Primary Liaison Budget Committee

Phil Innis, Assistant Director, Primary Liaison Athletic Activities, Outreach & Greenways, and
Background Checks Committee

Bruce Dove, Assistant Director, Liaison Budget, Capital Projects and Future Visions Committee

Mark Askin, Chief of Parks, Liaison Outreach and Greenways and Budget Committees
 Stuart Connock, Jr., Chief of Parks Design and Construction, Primary Liaison, Capital Projects Committee
 Bill Carlson, Athletics Manager, Liaison Athletic Activities, Capital Projects and Background Checks Committees
 Doug Salyers, Liaison Budget Committee
 Rebecca J Parker, CPS/CAP, Secretary

2006 Standing Committee

Budget	Capital Projects	Athletics Activities	Background Checks	Outreach and Greenways
Earl Gee, Chair	Jack Griffin, Chair	Bob Terrell, Chair	Bob Terrell, Chair	Will Shewmake, Chair
Dennis Harding	Lynn Crump	Earl Gee	Jack Griffin	Lynn Crump
Jim Beck	Ron Maxey	Jack Griffin	Frank McDavid	Frank McDavid
Frank McDavid	Jim Beck	Dennis Harding		
	Bob Terrell	Will Shewmake		
	Frank McDavid	Frank McDavid		
	Jose Sanchez			

Future Visions

Ron Maxey-Chair
Will Shewmake
Lynn Crump
Frank McDavid

Speakers on Scheduled and Unscheduled Matters

Evelyn Tucker	Walking Trail at Ettrick
Karen Pusey	Miracle League
Steve Hostetler	Timmons Group
Randy Carrington	Huguenot Little League
Timothy R. Mick	Junior Bass Club/FLW/TBF
Stuart Smith	FLW/TBF-Champions
Josh Wagy	FLW/TBF-Champions
Lou Lipa for Steve Seagle	Chesterfield Softball Association
Donna Jordan	Bellwood Athletic Association
Blake Eller	Chesterfield Baseball Clubs, Inc.
Kathy Tinnell	Harrowgate Athletic Association
Peggy Booth	Central Chesterfield Little League
Brenda Oakley	Chalkley Athletic Association
Scott Southworth & Mark Murphy	Concession Leases Warbro and Daniel Park at Iron Bridge
Wells Athletic Association	Long-Term Concession Lease

🌳 Parks and Recreation Advisory Commission Mission Statement 🌳

Working in partnership with the public, Parks and Recreation Department, and the Board of Supervisors, Parks and Recreation Advisory Commission (PRAC) seeks to eliminate obstacles that interfere with Chesterfield County's ability to efficiently and safely provide greenways, parks, recreational facilities, and associated programs. PRAC also strives to support recreational programs and facilities that a *First Choice Community* such as Chesterfield should afford its citizens, as well as to exercise leadership in projecting the future recreational needs of the County's citizens and determining how best to meet those needs.

I. Chairman, Frank McDavid called the meeting to order at 7:00 p.m.

II. Non Sectarian Invocation:

Earl Gee led the assembly in a prayer of thanks and asked for guidance with the issue before the Commission.

III. Pledge of Allegiance:

Lynell McClinton led the assembly in the *Pledge of Allegiance*.

IV. Approval of August 3, 2006, Minutes:

Bob Terrell made a motion to waive the reading of the minutes and approve them as written. Earl Gee seconded the motion. There was no further discussion. The motion passed with unanimous vote.

V. Amendments to Agenda: The Public Hearing (New Business Item VIII on the Agenda) for Long-Term Concession Leases will be opened under Item VII and will be continued on October 5.

VI. Meeting Procedures:

Chairman McDavid discussed changes to the meeting procedures that now give priority to public comments. The By-laws were revised to reflect this change. Chairman McDavid advised that a sign-up sheet is available, and remarks should be limited to 5 minutes or less. A twenty-four hour notice must be given before a presentation can be made to the Commission, and that presentation must be limited to 30 minutes or less.

VII. Public Comments on Agenda Items:

Public Hearings:

Indoor Facility Assignments

Chairman McDavid opened the public hearing on the Indoor Facility Assignments. There was no public comment and the Chairman closed the hearing. Vice Chairman Jack Griffin made a motion to approve the Indoor Facility Assignments as presented by Parks and Recreation. Bob Terrell seconded the motion. There was no further discussion and the motion to approve passed with unanimous vote.

Long Term Concession Leases

Chairman McDavid explained that this would be a two-part hearing and would begin tonight and continue at the next PRAC meeting on October 5, at the Rockwood Nature Center.

Donna Jordan, Bellwood Athletic Association, Randy Carrington, Huguenot Little League, Blake Eller, Chesterfield Baseball Clubs, Inc. Kathy Tinnell, Harrowgate Athletic Association, Peggy Booth, Chesterfield Little League, Wells Athletic Association representative, Brenda Oakley, Chalkley Athletic Association and Lou Lippa, representing Steve Seagle, Chesterfield Softball Association, requested that the long-term concession leases for their respective concessions be continued.

Scott Southworth and Mark Murphy, Iron Bridge and Warbro Concessions

Mr. Southworth explained that these two concessions were different than the other concessions that returned money back into programs for the kids. These two concessions were for the benefit of the leagues and the general public and should be open accordingly. Mr. Southworth said he had been involved in softball for 38 years and baseball for 16 years, and Mark had been involved for 7 years. Mr. Southworth talked about the importance of having concessions open for service to the County residents and during tournaments. Mr. Southworth stressed the safety aspects of having access to water and ice.

Mark Murphy discussed his concession operation experience with Servpro. Mark Murphy and his employees are certified and insured. Mr. Murphy has approximately three-years experience in running concessions for events in Hopewell, Chesterfield, Dinwiddie and Colonial Heights. Mr. Murphy said if they were given the opportunity for the long-term concession leases at Warbro and Iron Bridge, the concessions would be open and oriented to public safety and service.

Lou Lippa, Representing Steve Seagle, Chesterfield Softball Association

Lou Lippa requested that the long-term lease agreements at Warbro and Iron Bridge continue with the long-term lessee, the Chesterfield Softball Association. Mr. Lippa advised that some of the proceeds for their concession operations go back into the facility and he gave the example of a 50/50 split to install a sprinkler system. Mr. Lippa noted that volunteers open the concessions based upon the number of teams that would be using the fields. Mr. Lippa stressed that if the criteria for awarding/continuing long-term concession leases is whether a lessee is not open for a few games, many leaseholders could be affected. Mr. Lippa also said that teams should have ice packs on hand in case of injury to players.

There were no other speakers present and Chairman McDavid advised that the public hearing on the Long Term Concession leases would be closed at the **October 5, 2006, meeting at Rockwood Nature Center** and he invited all interested parties to attend.

Timothy R. Mick FLW/TBF (Forest L. Woods/The Bass Federation) Virginia State Youth Director

Mr. Mick advised that this group was organized in February and began with two clubs, one in Chesterfield and one in Dinwiddie. Currently, there are six clubs located throughout Chesterfield, Mechanicsville, Dinwiddie, Powhatan, Newport News and Winchester. The organizations first seven months were spent focusing on organizing state and national championships in 39 states. Mr. Mick reported that the program was very successful and parents were actively involved. The program

promotes kids fishing with their parents. The organizations primary sponsor is the Army National Guard.

Mr. Mick said he was proud to introduce two state champions for Virginia: Stuart Smith of Chesterfield, who placed 10th in the National Guard Jr. World Championship in the 11 to 14-year age group and Josh Wagy of DeWitt, who is the National Guard Jr. World Championship in the 15 to 18-year age group.

Mr. Stuart Smith advised that his total weight for the catch in Birmingham, Alabama was 4.6 pounds. Tim Mick said that Stuart had placed the highest for Virginia at the national level. Stuart will compete in the 11 to 14-year age group in Hot Springs, Arkansas next year.

Mr. Josh Wagy is the National Champion. Mr. Wagy said the weight of his catch was 15 pounds. Tim Mick said that Josh also received a \$5,000 scholarship from the Army National Guard, a \$500 Wal-Mart gift certificate and Yamaha clothing. Tim Mick said Josh had set the record for the most weight at the Jr. Championship. Tim Mick noted that Josh is also one of the top 20 fishermen in the Adult section. Mr. Wagy said he planned to attend Richard Bland College.

Tim Mick said that the organization was a Parks and Recreation cosponsored organization and he expressed his thanks for the support received.

Chairman McDavid thanked Tim Mick and expressed the Commission's pride in these young men.

Ms. Karen Pusey, Miracle League and Steve Hostetler, Timmons Group

Mike Golden introduced Ms. Pusey, the founder and president of the Richmond area chapter of Miracle League. Ms. Pusey reported that \$129,000 had been raised for a Miracle League field at L.C. Bird High School through fundraising efforts both large and small, such as the 2006 *Charity Ride* scheduled for October 7, and other smaller fundraising events by organizations such as the *Clover Hill Bulldogs*. Ms. Pusey said that the progress made was due to the dedicated professionals and volunteers that had teamed with Miracle League to make a Miracle League field a reality.

Mr. Steve Hostetler, with the Timmons Group discussed the plans for the field. The footprint was expanded to include a drop-off loop with wheelchair access. Mr. Hostetler advised that the synthetic material would be integral to the system. Currently planned are dugouts to provide shade and an area for teams to gather, an announcers stand, walking area and a 4-foot high fence. Mr. Hostetler advised that after final approval, the project would go out for bid. Ms. Pusey pointed out that this would be the first *Miracle League* field in Virginia.

Chairman McDavid asked Ms. Pusey to tell the Commission and assembly how she became involved with Miracle League. Ms. Pusey said she watched a television report about Miracle League and immediately became impassioned because this type of field meant that children with crutches and wheelchairs and other assisting devices could also enjoy the type of play that builds self-esteem. Her own children's experience in volunteering with the Mechanicsville Little League Challenger Team has been extremely beneficial. After offering the vision of a Miracle Field in Virginia to Hanover County without success, she contacted Mike Golden with Chesterfield County and found a shared

interest for this project. Although the task has meant a lot of hard work, her passion for the project has not wavered. Ms. Pusey noted that it is especially rewarding to work with volunteers toward such a worthwhile project.

Chairman McDavid thanked Ms. Pusey for attending PRAC and providing an update on this worthwhile project.

Spring/Summer Sports Program Reports – None present

Evelyn Tucker, Walking Trail at Ettrick Park

Ms. Tucker, a resident of Ettrick for 50 years, discussed the many benefits, including the opportunity for exercise that would be available to the citizens of Ettrick by installation of a safe walking trail around Ettrick Park. Ms. Tucker sought guidance from the Commission on how to proceed. Ms. Tucker advised that she had left messages at the offices of her Board of Supervisor representative and the office of the Deputy County Administrator and the Matoaca Advisory Commission representative, Mr. Earl Gee. Ms. Tucker said she had received feedback from Earl Gee.

Chairman McDavid pointed out that Ms. Tucker had taken a first step in coming to the Advisory Commission meeting and asked Mike Golden to respond to Ms. Tucker's request. Mike Golden advised that there was funding for trails in the out-years of the Capital budget; however, there would be competition for these funds. Decisions would have to be made as to where trails would be built and Ms. Tucker's request could be added to the list of trails requested, of course all trails cannot be funded. The County Board of Supervisors has a public hearing for citizens in March, at which time they encourage citizens to speak about what projects they would like to see funded. Mike Golden said that his office could keep Ms. Tucker informed as to when the opportunity for citizens to speak before the Board of Supervisors on funding projects was scheduled.

Chairman McDavid summarized the process recommended to Ms. Tucker that began when she presented her request to PRAC. Ms. Tucker was advised to continue to initiate individual discussions with the Deputy County Administrator and the Board of Supervisor representative and in March, Ms. Tucker was advised to address the Board of Supervisors when public input on the budget is requested. Starting a petition for citizens that would support the trail was also suggested.

Harry G. Daniel Park at Iron Bridge

Blake Eller asked for a status on the bathrooms at Harry G. Daniel Park at Iron Bridge. Mark Askin advised that the contractor was to begin his work the end of last week.

Carver Middle School

Lou Lippa requested that the grass at Carver Middle School be cut. Mr. Lippa also requested signage to prohibit skateboarding.

There were no other speakers and Chairman McDavid closed the public comments.

VIII. Endorsement of the CIP Proposal

Jack Griffin made a motion that full membership of PRAC recommend to County Administrative staff approval of the Parks and Recreation CIP budget proposal as submitted to the Commission and the CIP subcommittee. Bob Terrell seconded the motion. There was no further discussion and the motion to recommend approval was unanimously approved.

IX. Parks and Recreation Director's Remarks:

Mike Golden reported that for the first time, the Parks and Recreation Program brochure was published in coordination with the school system-Adult Education. This coordination adds to distribution and advertisement of programs in one mailing.

Mike Golden noted that 2007 marked the 400-year anniversary of Jamestown. Henricus will celebrate its 400th year in 2011. The *Godspeed* is expected to arrive at Henricus in May of 2007. The Symphony will perform at Pocahontas State Park where there will be many cultural activities in conjunction with the school system.

X. Accept Parks and Recreation Staff Reports:

All reports were distributed and accepted.

XI. Committee Reports:

- **Capital Projects Committee**

Committee Chairman, Jack Griffin reported that *Adopt-A-Field* had been discussed and was referred to the Athletic Activities Committee to work with the leagues/associations and further develop a program for the Sports Manual and to place the information on the County Website.

The CIP Budget proposal was reviewed by the Committee and recommended for endorsement by PRAC.

- **Athletic Activities Committee**

Chairman Bob Terrell reported that the Committee did not meet. A meeting is scheduled for September 26, at 6 p.m.

- **Background Checks Committee**

Chairman Bob Terrell reported that the Committee did not meet.

- **Budget Committee**

Chairman Earl Gee reported that the Committee did not meet.

- **Greenways Committee**

No report.

- **Future Visions Committee**

No report. The Committee will meet on October 5, at 6:00 p.m.

XII. Deferred Business: None

Recommendations of Agenda Items for October 5, 2006:

- **Greenways Infrastructure Report**
- **Long-term Concession Leases- Public Hearing Continued**
- **Adopt-A-Field Proposal – Athletic Activities**

XIII Adjournment:

Bob Terrell made a motion to adjourn. Jim Beck seconded the motion. There was no further discussion and the vote to adjourn was unanimous. Chairman McDavid adjourned the meeting at 8:20 p.m.

Minutes submitted by Rebecca J. Parker, CPS/CAP

The next meeting will be held on Thursday, October 5, 2006, at Rockwood Nature Center
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